



RAFIKI
FOUNDATION

Rafiki Institute of Classical Education Dean

Responsible to: Home Office Rafiki Advanced Learning Institute Director

- I. Personnel**
 - a. Rafiki Institute of Music Dean
 - b. Rafiki Institute of Art Dean
 - c. Rafiki Institute of Business Dean

- II. Rafiki Institute of Classical Education Facilities**
 - a. Outfitting
 - b. Cleanliness
 - c. Repairs
 - d. Landscaping
 - e. Decorating

- III. Reports**
 - a. Monthly Dean Report
 - b. Sends in monthly Rafiki Institute of Classical Education, Rafiki Institute of Music, Rafiki Institute of Art, and Rafiki Institute of Business reports to Home Office with a copy to the Village Administrator

- IV. Duties**
 - a. Operates Rafiki Institute of Classical Education Program according to Rafiki Institute of Classical Education Handbook
 - b. Cooperates with Village Administrator and Headmaster in scheduling practicums
 - c. Coordinates with Village Administrator use of Rafiki Institute of Classical Education auditorium
 - d. Meets as part of the Village Staff
 - e. Participates in Village responsibilities (weekend duty, GAMES, etc.)

RAFIKI FOUNDATION

(352) 483-9131 · 23315 County Rd 44A, Eustis, FL 32736 · ros@rafikifoundation.org